

First Act Youth Company - Private Lesson Policies



Regular private students have reserve a weekly time slot with an instructor and are invited to perform one number in the private lesson recital.

Step 1 For Registration

- 1) Complete the online registration form
- 2) FAYC will email with available times/days for your private lessons
- 3) FAYC & the family will agree on a time slot that works for the term

Final Registration & Payment

A student is *fully* registered once the following materials are complete and submitted:

- 1) Signed Registration Form (scanned & emailed OR brought to the school).
- 2) Annual Registration Fee Of \$50 (maximum \$75/family)
- 3) Term payment in full at the time of registration

Term 1: September - December

Term 2: January - May

Withdrawal/Refund Policy

Four weeks' written notice is required if a student decides to terminate lessons for any reason. If a student must withdraw immediately, they will forfeit a fee equal to four lessons from the date of written notice. FAYC will refund any remaining tuition beyond the 4 weeks. You will forfeit all planned make up lessons. *Refunds will be granted within 2 weeks of written notice of termination.*

Missed Lessons & Make Ups

There are two scheduled "make up" weeks at the end of the term which are not included in the regular lesson schedule. Students must give a minimum of 24 hours notice for any missed lessons. Make up lessons are given for a maximum of 2 missed lessons given we've received 24 hours notice. For any less than 24 hours notice and more than 2 missed lessons there will be no make ups and the funds will be forfeit. Instructors will make up any lessons cancelled on behalf of the instructor.

Extra Costs

Please note that private lesson students may be required to purchase materials such as sheet music and/or books at students' expense.

Class Calendar

Our academic year runs as follows:

TERM ONE: September - January

TERM TWO: January - June

SUMMER TERM: July - August

View the full term calendar on our website for important dates & school closures.

Photography and Videography

Upon permission from the parent or guardian of each student, First Act Youth Company reserves the right to use photos and videos taken during classes, rehearsals and productions for promotional use including brochures, advertisements, in house archives, social media promotion or any other instance.

Lost and Found

First Act Youth Company will keep and protect all found items in the studio lost and found box for a maximum of two weeks. FAYC is not responsible for any items lost on the premises.

Food

Food and drink (excluding water) is permitted only in the reception room. No food shall be eaten when a student is in costume. Consumption of peanuts and/or gum is forbidden.

Uniform

Students MUST come to class/rehearsal in uniform. This includes jazz shoes or indoor runners, black yoga pants or sweatpants and a black FAYC uniform shirt.

Liability

Upon signing the liability waiver, students, parents and guardians agree that First Act Youth Company, and its employees and contractors, are not responsible for any injury, damage or loss arising out of or in connection with First Act Youth Company. Students, parents and guardians shall indemnify and hold the company harmless for all claims asserted against the company.

Respect for the studio

It is expected that all students follow all policies listed above. It is the students responsibility to keep the studios clean and clear of food, throw all garbage in the trash cans and maintain a bully & gossip free environment.