

First Act Youth Company - Group Class Policies



Step 1 For Registration

- 1) Complete the online registration form.
- 2) FAYC will email you a confirmation along with an invoice for the programs you've signed up for.

Final Registration & Payment

A student is *fully* registered in the program(s) once the following materials are submitted:

- 1) Signed Registration Form. (scanned & emailed OR brought to the school)
- 2) Annual Registration Fee of \$50 (maximum \$75/family)
- 3) 50% of full program fee(s)
- 4) The remaining 50% of fees are to be paid no later than 7 days before the first day of class.

Withdrawal Policy

Written notice is required for all group program withdrawals.

Refund Policy

1. *Withdrawal 7+ days before first day of class:* A refund, minus an Administration Fee of \$25 plus the Annual Registration Fee, will be available.
2. No refunds will be issued less than 7 days before the first day of classes.

Class Cancellation

FAYC reserves the right to cancel any group class or camp due to insufficient enrolment. All tuition & registration fees will be fully refunded.

Class Attendance

Attendance is an extremely important factor in all our group programs. It is recommended that students not miss more than two classes per term. Students should arrive dressed and ready to start class on time. If a student will be away or late for a class, we request that the student call or email the school prior to the class so that class schedule adjustments can be made as early as possible.

Stage Door

All information regarding rehearsal schedules and updates (intensive classes only) will be available on 'Stage Door', which is accessible through our website with a password given in an email at the start of term. Students are responsible for regularly checking the Stage Door for rehearsal updates.

Class Calendar

Our academic year runs as follows:

TERM ONE: September - January

TERM TWO: January - June

SUMMER TERM: July - August

View the full term calendar on our website for important dates & school closures.

Photography and Videography

Upon permission from the parent or guardian of each student, First Act Youth Company reserves the right to use photos and videos taken during classes, rehearsals and productions for promotional use including brochures, advertisements, in house archives, social media promotion or any other instance.

Lost and Found

First Act Youth Company will keep and protect all found items in the studio lost and found box for a maximum of two weeks. FAYC is not responsible for any items lost on the premises.

Food

Food and drink (excluding water) is permitted only in the reception room. No food shall be eaten when a student is in costume. Consumption of peanuts and/or gum is forbidden.

Uniform

Students MUST come to class/rehearsal in uniform. This includes jazz shoes or indoor runners, black yoga pants or sweatpants and a black FAYC uniform shirt.

Footwear

For the student's safety, rehearsing while wearing socks will not be permitted. Jazz shoes, indoor runners or bare feet only.

Costumes

For productions, main costume pieces will be provided by First Act Youth Company. Any basic costume pieces/accessories such as shoes, leggings and undershirts must be supplied by the student. A full list of required costume pieces will be provided by FAYC through email.

Liability

Upon signing the liability waiver, students, parents and guardians agree that First Act Youth Company, and its employees and contractors, are not responsible for any injury, damage or loss arising out of or in connection with First Act Youth Company. Students, parents and guardians shall indemnify and hold the company harmless for all claims asserted against the company.

Respect for the studio

It is expected that all students follow all policies listed above. It is the students responsibility to keep the studios clean and clear of food, throw all garbage in the trash cans and maintain a bully & gossip free environment.